

# AGENDA

## NORTHERN INYO COUNTY LOCAL HOSPITAL DISTRICT

### BOARD OF DIRECTORS MEETING

September 19, 2012 at 5:30 P.M.

*In the Northern Inyo Hospital Board Room at 2957 Birch Street, Bishop, CA*

1. Call to Order (at 5:30 p.m.).
2. Opportunity for members of the public to comment on any items on this Agenda.

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#### *Consent Agenda*

3. Approval of the minutes of the July 18, 2012 regular meeting (*action item*).
4. Financial and Statistical Reports for the month of June 2012; John Halfen (*action item*).
  - *Ended year with 2.1million net surplus, compared to a budget of 1.5 million. The primary difference was over-budgeting depreciation, which was off due to timing differences with bringing assets on line. This level of net income produced about 5.0 million in available cash.*
  - *Accounts Receivable was relatively high at 78 days, due entirely to the accounts receivables conversion with Paragon. We expect it to be in the low 60's by next year end which will improve cash another 3.2 million.*
  - *Total expenses were up by 1.5 million, driven by payroll expense (due to Paragon implementation) and professional fees (largely contracted physician expense). The additional expenses were offset by patient revenue coming in at 1.8 million over budget. 340B activity also yielded .5 million to the surplus.*

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5. Administrator's Report; John Halfen.
    - A. Building Update
    - B. Orthopedic services update
    - C. Hospitalist Program update
    - D. Physician Recruiting Update
    - E. Security Reports for June and July 2012
    - F. Discussion on ACO's
  6. Chief of Staff Report; Robbin Cromer-Tyler, M.D..
  7. Old Business
    - A. 2012/2013 Annual Budget Approval (*action item*).
  8. New Business
    - A. Construction Change Order Requests (*action items*):
      1. COR 341: Turner Contract Reconciliation
      2. COR 342: Extended AHU Warranty

3. COR 343: IB 330, Added Garbage Disposal and Resolution Lighting Conflicts
  4. COR 344: NIH Directed Campus Fiber and EB 362
  5. COR 345: Bond and GLI Reconciliation
  6. COR 346: IB 52, 105, 112 – Reconciliation
  7. COR 347: Concrete Allowance Reconciliation
  8. COR 348: Chiller Piping
- B. Approval of Actuarial Valuation as of January 1, 2012; revised (*action item*).
- C. Birch Street Annex Financing, Oak Valley Community Bank (*action item*).
- D. Agreement for Services of Medical Director of Hospitalist Program, Shiva Shabnam M.D. (*action item*).
- E. Relocation Expense Agreement with Shiva Shabnam, M.D. (*action item*).
- F. District Bylaws annual review (*action item*).
- G. Policy & Procedure manuals annual approval (*action items*):
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|------------------------------------|---------------------------------|
| 1. Anesthesia                      | 16. Mammography & MSQA          |
| 2. Central Supply                  | 17. Med-Surg Unit               |
| 3. Dietary                         | 18. MRI Safety                  |
| 4. EKG                             | 19. Nuclear Medicine            |
| 5. Emergency Room                  | 20. Nursing Administration      |
| 6. Exposure, Blood borne Pathogens | 21. OB Unit                     |
| 7. ICU Unit                        | 22. Outpatient Unit             |
| 8. Infection Control               | 23. PACU Unit                   |
| 9. Laboratory Manual               | 24. Pediatric Unit              |
| 10. Language Services              | 25. Pharmacy                    |
| 11. Physical Therapy               | 26. Safety                      |
| 12. Radiology                      | 27. Staff Development           |
| 13. Radiation Safety               | 28. Standby Kitchen             |
| 14. Respiratory Therapy            | 29. Surgical Services Unit      |
| 15. Rural Health Clinic            | 30. Surgery Lithotripsy Service |
- H. Discussion and approval of Hospital earthquake insurance coverage (*action item*).
- I. District Board Resolution 12-06; Oak Valley Community Bank (*action item*).
- J. Capital Lease, G.E. Financing, Phillips Monitoring System (*action item*).
- K. Consideration of a Claim Against the District (*action item*).

9. Reports from Board members on items of interest.
10. Opportunity for members of the public to comment on any items on this Agenda, and/or on any items of interest.
11. Adjournment to closed session to:
  - A. Hear reports on the hospital quality assurance activities, and hear a report from the Medical Staff Executive Committee (Section 32155 of the Health and Safety Code, and Government Code Section 54962).
  - B. Confer with legal counsel regarding pending litigation based on stop notice filed by Strocal, Inc. (Government Code Sections 910 et seq., 54956.9).
  - C. Confer with legal counsel regarding action filed by John Nesson M.D. against Northern Inyo County Local Hospital District and other Defendants (Government Code Section 54956.9(a)).
  - D. Confer with legal counsel regarding a Claim Against the District (Government Code Section 54956.9(c)).
  - E. Confer with legal counsel regarding potential litigation (Government Code Section 54956.9(c)).
12. Return to open session, and report of any action taken in closed session.
13. Opportunity for members of the public to address the Board of Directors on items of interest.
14. Adjournment.